



*Okehampton Town Council*

Town Hall  
Fore Street  
Okehampton  
Devon  
EX20 1AA

T: 01837 53179  
E: [townclerk@okehampton.gov.uk](mailto:townclerk@okehampton.gov.uk)

Penny Clapham  
LocumTown Clerk

12<sup>th</sup> June 2017

Dear Councillor

You are summoned to attend a meeting of the Okehampton Town Council to be held on Monday 19<sup>th</sup> June 2017 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

*Penny Clapham*

Penny Clapham MILCM  
Locum Town Clerk

Prayers – Canon Tim Newcombe

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

**Business to be Transacted**

1. **Apologies for Absence**
2. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Council.
4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.

5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Licensing Application** - To consider the variation of premises licence application from Pretoria Vaults, Okehampton.
7. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
  - a) To adopt the minutes of the Parks Committee meeting held on 27<sup>th</sup> March 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - b) To adopt the minutes of the Planning Committee meetings held on 3<sup>rd</sup> April and 24<sup>th</sup> April 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - c) To adopt the minutes of the Policy and Resources Committee meeting held on 18<sup>th</sup> April 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
8. **Annual Governance Statement** - To resolve to read and agree the annual governance statement for 2016/17
9. **Accounting Statement** - To resolve to agree the accounting statement for 2016/17
10. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 22<sup>nd</sup> May 2017.
11. **Matters Arising** –
  - a) Cycle stands – nothing further to report
  - b) Civic Service location: All Saints to be confirmed
  - c) West Devon Safe Haven – Cllr. Goffey to report
12. **Civic Diary Report** - The Mayor to report.
13. **Reports of Council Working Groups** – To consider and note reports from:
  - a) Destination Okehampton (Cllr Ireland).
14. **Reports on Current Activities by Community Groups with Town Council Representation** -
  - a) OkeRail Forum (Cllr Ireland)
15. **Questions Arising from Member reports** – To summarise any questions arising from WDBC and DCC reports for forwarding to relevant Members.
16. **Museum of Dartmoor Life CIO** – report from Cllr. Goffey
17. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council.
  - (i) Dartmoor National Park Forum - Cllrs Cummings/Goffey.
  - (ii) Northern Parishes Link Committee - Cllrs Cummings and Ireland.
  - (iii) Okehampton Older People's Network – Cllr Yelland.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

- 18.    Personnel Committee** – Update on recruitment.