



Okehampton Town Council

Town Hall
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Emma James
Town Clerk

17th July 2017

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 24th July 2017 at 7.00pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 5th June 2017.
5. **Matters Arising** -
 - 5.1 CCTV Camera – Check to ensure that the camera on the office workshop roof is working

6. **Park Bookings** – To note requests received:
 - 6.1 Request from Band and Bugles Durham Army Cadet Force to use the Park to play on Wednesday 30th August. They have also requested the provision of chairs (risk assessment and insurance details to be confirmed)
 - 6.2 Request from RSPB to set up a stand in the park, on a date to be confirmed during the summer holidays, to raise awareness of their conservation work (risk assessment and insurance details to be confirmed)
 - 6.3 Request from DNT Events Ltd to hold an Open Air Cinema event in the park on 9th August, 1800hrs to 2300hrs. There will be an admission charge.
7. **Booking Cancellation:** To note
 - 7.1 Funlands Fair - July 2017
8. **Exclusive Burial Rights Policy** – To sign Exclusive Right of Burial at Okehampton Cemetery policy, approved at the last meeting.
9. **Simmons Park Car Parking Charges** – Cllr Cushing to report.
10. **New Running Track OCRA/OTC Football Field Proposal** - To consider the proposal and implications.
11. **Clapps Wood Boundary Maintenance** - Consideration of request for maintenance and erection of fencing.
12. **Football Club, Maintenance of Grounds** – Consideration of the proposed charge for the mowing of the football field.
13. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - i) Children's Centre - Cllr Leech
 - ii) North Dartmoor Search and Rescue Group - Cllr Ireland
 - iii) Okehampton Community Archive - Cllr Holt
 - iv) Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - v) Parklands Leisure Centre Users' Group - Cllrs Leech and Marsh
 - vi) Youth Issues/Room 13 - Cllr Marsh