



*Okehampton Town Council*

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Emma James  
Town Clerk

31<sup>st</sup> July 2017

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 7<sup>th</sup> August 2017 at 7.00pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James  
Town Clerk

### **AGENDA**

**Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.  
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies from those Members unable to attend
2. **Deferment of Business** – For comment by the Public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 17<sup>th</sup> July 2017.
5. **Feedback and Acknowledgements from Grants Awarded** –  
Museum of Dartmoor Life – feedback/thank you letter for grants awarded totalling £5000

6. **Finances** –  
To consider, agree and adopt the management accounts (as circulated) for month ended 30<sup>th</sup> June 2017.
7. **Review of Policies and Documents** – For review and recommendation to full Council
- Risk Assessment Management
  - Statement of Internal Financial Control
  - Investment Strategy
8. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Chamber of Trade - Councillor Mrs Marsh.
  - (ii) Citizens Advice - Councillor Leech.
  - (iii) DALC – County Committee –
  - (iv) DALC – Larger Councils Sub-Committee – Councillor Mrs Yelland & Town Clerk
  - (v) Fairtrade - Councillor Mrs Cushing.
  - (vi) Okehampton & District Community Transport Group - Councillor Leech.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

9. **Debtors Outstanding** – Report