



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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Emma James
Town Clerk

2nd October 2017

Dear Councillor

You are summoned to attend an extraordinary meeting of the Property Committee to be held on Monday 9th October 2017 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Courtney Players Booking Charges** – Review of the charges for bookings (Cllr Goffey to report)
3. **Road Closure Barriers and Signs** – Purchase of items (Cllr Marsh to report)

PART TWO

Items which may be taken in the absence of the press and public.
The Council is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

4. **Quotation for Charter Hall Signage** – To consider quotations for new external signage to the Charter Hall and appointment of a contractor